

Preparing for your big day

Use this list to check you've thought of everything.

- Book a room or space for your event
- Invite everyone to come
- Put up posters
- Set up a Facebook event and invite friends
- Ask the business to dollar match employees fundraising or make a company donation
- Buy hair colour spray and disposable gloves
- Buy capes, balloons, T-shirts and hats from worldsgreatestshave.com
- Organise clippers and disinfectant
- Check there's electricity to plug them in and long enough cables
- Organise a hairdresser and people to spray colours
- Organise helpers for setting up
- Ask someone to be the MC or make a speech
- Find brooms and garbage bags for cleaning up hair
- Arrange mirrors and chairs
- Ask someone to take before and after photos
- Provide food or drinks
- Take selfies before you shave
- Log in, check your total and tell everyone the latest news
- Send one last email to sponsors and remind friends on social media that today's the big day
- Take a collection box around spectators
- Auction off the right to do the shaving
- Savour the experience – and be proud of the extraordinary difference you're making
- Open your on-the-day envelope and wear your badge so people know what you've done and why
- Post before and after pics on social media including #worldsgreatestshave
- Be sun smart – cover your head and ears with a hat or beanie, apply SPF 30+.

