

WORLD'S GREATEST SHAVE

EVENT GUIDELINES

- The Leukaemia Foundation has public liability insurance of \$50 million which covers fundraising events including World's Greatest Shave.
- Please register your event with the Leukaemia Foundation by calling us on 1800 500 088 and stick to all these event policies. If your venue needs proof of your cover, call us.
- If you choose to ignore safety advice, or manufacturers and suppliers' instructions, your insurance cover could be at risk. Your venue will also need to have its own public liability insurance.

SHAVING

- If you're going to shave, we suggest clipper length No1 or No2.
- Many women opt for No 3 or No 4.
- For the safety of our participants, we do not allow, promote or provide insurance cover for blade shaves down to the skin.
- Asking professional hairdressers to help at your event is always a good idea as they deal with safety and comfort of clients professionally every day.
- Always sweep up unwanted hair – a dustpan and brush is best for this – fallen hair can become a slipping hazard, so ensure this is done frequently.
- Volunteers or staff acting as shavers, sprayers and sweeper-uppers should all wear disposable gloves during your event.

CLIPPERS

- Always keep the clippers clean and oiled during your shave event.
- Brush the clipper blades between each shave to remove hair. Wipe the blades and attachment with alcohol, and wipe over body of clipper with damp cloth containing [disinfectant](#) and water or alcohol.
- The Material Safety Data Sheets for [clipper oil](#) can be downloaded.
- We recommend using battery powered clippers to reduce the chance to tripping over cables. If electric clippers are used ensure the cables do not create a trip hazard. It's a good idea to have cables behind your chairs – and to ask shavees to stay in front of the chairs.

COLOURING

- We recommend you use non-permanent hair spray, wax or hair chalk which washes out.
- Always cover people's eyes when spraying their hair – a piece of cardboard or plastic can be used to shield the face from spray. The Material Safety Data Sheets for all hair colour can be downloaded from our website under the POLICIES & SAFETY section – <https://worldsgreatestshave.com/useful-resources>



DOORKNOCKING

- We do not recommend that you doorknock your neighbourhood to collect sponsorship or promote World's Greatest Shave.
- In many areas around Australia, doorknocking requires a special permit from the State government or Council.
- It's not always a safe or profitable thing to do.

USE OF EQUIPMENT

- If you are going to use any equipment such as clippers, marques, staging blocks, signage and audio-visual equipment you must ensure you follow the manufacturer and/or supplier guidelines for use. Electrical equipment should be tested and tagged.
- If guidelines are not followed your insurance cover may be at risk.

FIRST AID

- You should ensure there is nearby access to a qualified first aid officer and first aid equipment.

UNDER 18?

- Always get permission from a parent and check with your school first. They need to fill in the [consent form](#) available on our website.

BE SUN SMART

- Protect your newly shaved head from UV radiation.
- Cover your head and ears with a hat or beanie. Apply SPF50+ or apply broad spectrum, water-resistant sunscreen.

CASH HANDLING

- You are not responsible for receiving cash for registered shavers. They should take their own cash to the bank. If you are collecting donations on the day, please ensure cash is kept in a secure place and banked within two days of your event.

RETURN YOUR RECEIPT BOOKS

- Australian Tax Office legislation say we MUST get your receipt books back.
- Our address for returned books is:

Leukaemia Foundation
GPO Box 9954
Brisbane QLD 4001.

If you still have questions, please call our expert team on 1800 500 088.
We are here to help!

